



हरियाणा सरकार
राजस्व एवं आपदा प्रबन्धन विभाग
नव सचिवालय भवन, हरियाणा, सैक्टर-17, चण्डीगढ़

प्रत्यक्ष साक्षात्कार/नोटिस

दिनांक : 26.02.2019

क्रमांक 588-स्था-2-2019/1916 : राजस्व एवं आपदा प्रबन्धन विभाग, हरियाणा द्वारा सीधी भर्ती के नायब तहसीलदार तथा तहसीलदार के रिक्त पदों पर सेवानिवृत्त नायब तहसीलदार, तहसीलदार तथा जिला राजस्व अधिकारियों को अनुबन्ध आधार पर रखे जाने हैं। इस बारे आवेदन पत्र, नियम एवं शर्तों को राजस्व एवं आपदा प्रबंधन विभाग की अधिकारिक वेबसाइट www.revenueharyana.gov.in से डाउनलोड किया जा सकता है।

उपरोक्त वर्णित रिक्त पदों के विरुद्ध इच्छुक/योग्य उम्मीदवार दिनांक 05.03.2019 प्रातः 11.00 बजे सचिव राजस्व एवं आपदा प्रबन्धन विभाग कक्ष नं0 205, द्वितीय मंजिल, न्यू सचिवालय, हरियाणा, सैक्टर-17, चण्डीगढ़ के कार्यालय में उनके आवेदन पत्र के साथ सेवा और अनुभव के बारे में विस्तृत बायोडाटा, दो पासपोर्ट साईज की फोटोग्राफ, शैक्षणिक योग्यता के प्रमाण, जन्म तिथि और उसके स्वयं प्रमाणित फोटोकापी सहित प्रत्यक्ष साक्षात्कार के लिए उपस्थित हों।

नोट:- सभी इच्छुक/योग्य उम्मीदवार जिनका आवेदन पिछली अनुबन्ध आधार पर हुई भर्ती में निर्धारित तिथि के बाद विभाग में प्राप्त हुआ था, उन्हें भी पुनः नए आवेदन पत्र के साथ प्रत्यक्ष साक्षात्कार के लिए उपस्थित होना होगा।

Sd/-

अवर सचिव (स्था0), हरियाणा सरकार,
राजस्व एवं आपदा प्रबन्धन विभाग।



HARYANA GOVERNMENT
REVENUE AND DISASTER MANAGEMENT DEPARTMENT
New Secretariat Building, Sector-17, Chandigarh

WALK-IN-INTERVIEW/NOTICE

Dated the: 26.02.2019

No. 588-E-2-2019/ 1916: The Revenue & Disaster Management, Department, Haryana intends to fill up the vacant posts of direct quota of Tehsildars and Naib Tehsildars through re-employment of the retired personnel viz. Naib Tehsildars, Tehsildars and District Revenue Officers. The application form and terms & conditions can be downloaded from the website of Revenue & Disaster Management Department i.e. www.revenueharyana.gov.in.

The desirous & eligible candidates shall report for walk-in-interview on 05.03.2019 at 11.00 A.M. in the office of Secretary, to Govt. Haryana, Revenue & Disaster Management Department, Room No. 210, 2nd Floor, New Haryana Secretariat Building, Sector-17, Chandigarh alongwith their application form having detailed bio-data about service & experience, affixing two passport size photograph with proof of educational qualifications, date of birth and their self attested photocopies.

Note:- All the eligible candidates whose application for previous re-employment recruitment was received in the department after due date will have to apply again for walk-in-interview with fresh application.

Sd/-

Under Secretary (Estt.) to Government Haryana
Revenue & Disaster Management Department.



**HARYANA GOVERNMENT
REVENUE AND DISASTER MANAGEMENT DEPARTMENT
New Secretariat Building, Sector- 17 Chandigarh**

APPOINTMENT ON CONTRACT BASIS

Applications are invited for the following posts on contract basis in Revenue and Disaster Management Department, Haryana :-

1. **Naib Tehsildar And Tehsildar**

A. Qualification:

- Naib Tehsildar, Tehsildar and District Revenue Officer who has been retired at the age of superannuation i.e 58 years ;
- District Revenue Officer will be eligible for re-employment as Tehsildar only ;
- Degree or its equivalent of a recognized university and should have passed matriculation or its equivalent examination with Hindi/Sanskrit.

B. Age Limit :

- 63 years and below, while applying for re-employment subject to re-employment only up to the age of 65 years

C. Application by serving officers :

- A Naib Tehsildar, Tehsildar or District Revenue Officer who is in service can apply two months prior to attaining the age of superannuation.

D. Service Record :

- Satisfactory work performance during service i.e. no pending charge sheet under Rule-7 of relevant Punishment & Appeal Rules of the State or infliction of major penalty, 70 % of A.C.R good and no framing of criminal charges/conviction by any Court involving moral turpitude.

E. Physical Fitness :

- He should be medically fit based on report from the concerned Medical Authority.

F. Performance Monitoring :

- Revenue Department will devise appropriate proforma for monitoring the performance of re-employed Tehsildars and Naib Tehsildars after the age of 58 years. For administrative purposes the normal hierarchy of the Revenue Department/District Administration will continue to work as such. The performance of Tehsildars and Naib Tehsildars shall be appraised by the officers in the same hierarchy as is being done in case of regular staff.

G. Re-employment Tenure :

- The re-employment shall be initially for a period of one year which may be extended by another year. The re-employment period can be extended on yearly basis subject to maximum of two years, depending upon the administrative need and subject to satisfactory performance.
- The candidate shall have to give two months prior notice in case he wishes to terminate the re-employment.

- The re-employment can be terminated at any time by the competent authority without any notice or reason.

H. Emoluments :

- The re-employed person shall be paid as prescribed in chapter XI of Haryana Civil Services (Pay) Rules, 2016.

I. Liability of Service :

- The selected candidate shall be liable to serve at any place, whether within or outside the State of Haryana, on being ordered so to do by the appointing authority ;
- The applicant may give option for three districts in order of his preference. However, the Government shall not be bound with the said option in any manner ;
- Re-employed Naib Tehsildars will not be appointed in independent Sub-Tehsils. Similarly re-employed Tehsildars will not be posted in Tehsils of District Headquarters. Further, both re-employed Tehsildars and Naib- Tehsildars shall not be posted in the same Tehsil.

J. Disciplinary proceedings :

- The selected candidate found guilty of misconduct, misappropriation, embezzlement etc. during re- employment shall be subject to disciplinary action as per the the Haryana Civil Services (Government Employees' conduct) Rules, 2016 & Haryana Civil Services (Punishment & Appeal) Rules, 2016.

K. Special Provisions :

- The Government reserves the right to rescind the re-employment of the engaged officer and relieve him/her of the charge at any time without notice, in case his/her work and conduct is not found satisfactory or the exigencies, so require.
- In case, recommendations for appointment to the post of Tehsildars and Naib Tehsildars are received from Haryana Public Service Commission, then the candidates recommended by the Haryana Public Service Commission will replace the re-employed officers according to their age i.e. the older officer shall be relieved first.

Sd/-

SURENDER SINGH

Under Secretary (E) to Govt, Haryana
Revenue & Disaster Management, Department



HARYANA GOVERNMENT
REVENUE AND DISASTER MANAGEMENT DEPARTMENT
New Secretariat Building, Sector- 17 Chandigarh

2. Instructions for the candidates :

- (a) Applicants are requested to send their application in the prescribed proforma along with their attested copies of all certificates, mark-sheets, recent passport size photo.
- (b) The applicants will have to appear before the selection committee for the interview.
- (c) Applicants have to bear their travel cost and no TA/DA will be shall be paid for the purpose.
- (d) The candidates are advised to ensure that they fulfill the prescribed eligibility before applying.
- (e) The Department also reserves the right to accept or reject any application without assigning any reason thereof
- (f) The applicant should clearly mention the name of the post applied for on top of the envelope containing the application.
- (g) Application received after the due date, unsigned applications, applications where the post number is not filled correctly and applications incomplete in any respect will not be considered
- (h) No application will be entertained received through email/fax
- (i) If, at any stage, it is found that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, the candidature will be summarily rejected or the employment will be terminated
- (j) Applicants must apply in the format given below and send their applications clearly mentioning the post applied for, on the envelope.
- (k). Interview will be conducted for the posts.
- (l) Selected candidates will be informed subsequently.

Sd/-

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Under Secretary (E) to Govt, Haryana
Revenue & Disaster Management, Department



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PROFORMA FOR THE APPLICATION

1. Post applied for :
2. Name of the Applicant :
3. Mother's Name :
4. Father's Name :
5. Date of Birth :
7. Permanent Address :
-
-
-
8. Correspondence Address :
-
-
-
9. Mobile/Telephone :
10. Email ID :
11. Educational Qualifications :

Examination Passed	Subject	Marks Obtained	Total Marks	% of Marks	Year of passing	University /Board	Remarks
Graduation							
Post Graduation							
Any other							

12. Particulars of past service i.e. Naib Tehsildar or Tehsildar or District Revenue Officer :

Designation	date of joining	date of superannuation	last pay with pay band or pay scales

13. Details of pending disciplinary proceedings, if any :-

date of charge sheet issued	detail of charges

14. Details of punishment given in the departmental proceedings, if any :

date of charge sheet issued	detail of Punishment given

15. List of Enclosures:

- (a).....(b).....
- (c).....(d).....
- (e).....(f).....
- (g).....(h).....

16. The candidate shall attach self attested copies of the document in support of their academic qualification.

17. The option for three districts other than home district :

first	second	Third

18. Declaration: I affirm that information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be rejected or employment terminated. I shall also be liable to legal action as per law. I further understand that Government also reserves the right to rescind the re-employment at any time without notice, in case my work and conduct is not found satisfactory or the exigencies, so require .Moreover, I have read the terms & conditions carefully which are duly accepted by me.

(Signature of the applicant)