



**WEBSITE**  
**GOVERNMENT OF HARYANA**  
**Revenue and Disaster Management Department, Haryana**  
**APPOINTMENT ON CONTRACT BASIS**

Applications are invited for the following posts (on contract basis and with fixed remuneration) in Revenue and Disaster Management Department, Haryana for Haryana State Disaster Management Cell (HSDMC) as well as district and divisional levels:

**1. Senior Project Officer Flood Mitigation ( Re-advertised)**

Number of Post: 01 (One)  
Qualification: Post-Graduation in Civil Engineering/Water Resources/ Flood Control/Flood Management and Disaster Management (Preference will be given to flood specialization or research work).  
Experience: Working experience of Minimum 7 years in relevant field.  
Remuneration Rs. 60,000/- consolidated per month. No other allowance i.e. Dearness Allowance, House Rent Allowance etc. of any type shall be admissible

**2. Senior Project Officer Earthquake Mitigation( Re-advertised)**

Number of Post: 01 (One)  
Qualification: Post-Graduation in Civil Engineering/ Earthquake Engineering either a Seismic Engineering background or Seismology background/M.Phil/M.Sc. (Seismology/Geology), ME (Structures/Seismic Engineering), and Disaster Management (Preference will be given to the earthquake specialization or research work) experience of more than 3 years in relevant field.  
Experience: Working/research experience of Minimum 3 years in relevant field.  
Remuneration Rs. 60,000/- consolidated per month. No other allowance i.e. Dearness Allowance, House Rent Allowance etc. of any type shall be admissible

**3. Senior Project Officer [Fire and Chemical, Biological, Radiological and Nuclear (CBRN) Mitigation] ( Re-advertised)**

Number of Post: 01 (One)  
Qualification: Post Graduation in Chemistry, Physics or BE in Mechanical/Chemical/ Nuclear Engineering/Reactor Engineering/ Fire should suffice and candidate with specialization one year course in Nuclear Sciences/ fire Engineering/ Radiological Physics from a recognized university/ institution.  
Experience: More than 3 years working experience in relevant field.  
Remuneration Rs. 60,000/- consolidated per month. No other allowance i.e. Dearness Allowance, House Rent Allowance etc. of any type shall be admissible

**4. Project Officer (DM) for district and divisional level**

Number of Post: 28 ( Twenty Eight) {Gen=16( including 3 posts for EWS and 2 ESM); SC=5 (including 1-ESM); BCA=4 ( including 1-ESM); BCB = 3 ( including 1-ESM)}  
Qualification: Post Graduation in Disaster Management from a recognized university/ institution  
Experience: Atleast 2 years working/ research experience in relevant field  
Remuneration Rs. 40,000/- consolidated per month. No other allowance i.e. Dearness Allowance, House Rent Allowance etc. of any type shall be admissible.



Against the posts mentioned at Sr. No. 1, 2 and 3, no recruitment process could be initiated. The candidates who had earlier applied against the above posts will be eligible against these re-advertised posts and such candidates will be exempted from the payment of application fee. However, such candidates will have to apply afresh along with proof of depositing the application fee.

Note 1. Reservation in Scheduled Caste (SC), Backward Class (A) & Backward Class (B), Ex-serviceman (ESM) & Eligible Sports Persons (ESP) are only for domicile of Haryana State. Candidates belonging to reserved categories (SC/BC/ESM candidates of Haryana State) must ensure that they have valid latest documents/ certificate issued by the competent authority. In case, at the time of verification of documents, it is found that certificates are not valid, their candidature will be rejected and fees of such candidate will be forfeited.

Note 2. Reservation of posts will be as per Haryana Government Instructions. Reservation for persons will be as per Haryana Govt. instructions contained in letter No. 22/10/2013-1GS-III, dated 15.07.2014.

Note 3. Key Competencies/essentials for above posts:

- To perform multiple, complex and technical tasks with a need to routinely upgrade skills in order to meet changing job conditions.
- To schedule activities, meetings and events; routinely gather, collate and classify data
- Specific ability-based competencies required to satisfactorily perform the functions of the job that includes: maintaining confidentiality, meeting deadlines, working as a part of a team, working with detailed information/data.
- Good understanding of hazard and vulnerability of the state
- Knowledge of vulnerability reduction issues in the context of natural and human induced hazards, including cross cutting themes such as gender, inclusion, human rights, etc.
- Hand on experience in programme/project management and related tools.
- Proficiency in computers and web applications

**Instructions for Candidates:**

1. Applicants are requested to send their application in the prescribed performa alongwith their attested copies of all certificates, mark-sheets, recent passport size photo, relevant experience certificates etc. for engagement on contract basis in Haryana State Disaster Management Cell in Department of Revenue and Disaster Management, Haryana, Chandigarh.
2. The applicants will have to appear for a written test followed by interview.
3. Only shortlisted candidates shall be called for the interview at the venue, date and time as decided and directed by the Department.
4. Applicants have to bear their travel cost and no TA/DA will be shall be paid for the purpose.
5. Candidates not having requisite essential qualifications and experiences as mentioned with the posts are liable to be summarily rejected. Candidates will have to produce the proof of details furnished in their applications, in original as and when required.
6. Experience will be counted for the period which has gained after completion of requisite academic qualification. Therefore, candidates are advised to ensure that they fulfill the prescribed eligibility before applying.



7. The Department also reserves the right to accept or reject any application without assigning any reason thereof.
8. Canvassing in any form will lead to summary disqualification.
9. The applicant should clearly mention the name of the post applied for on top of the envelope containing the application.
10. Application received after the due date, unsigned applications, applications where the post number is not filled correctly and applications incomplete in any respect will not be considered.
11. No application will be received through email/fax.
12. Only Indian Nationals need apply.
13. It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, the candidature will be summarily rejected or the employment will be terminated.
14. The applications must be sent in neatly typed-out form in A-4 size paper.
15. APPLICANTS HAVE TO SEND THEIR APPLICATIONS TO SUPERINTENDENT (DMC), DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT, STATE EMERGENCY OPERATION CENTER (IN FINANCIAL COMMISSIONER COURT PREMISES), HARYANA NEW SECRETARIAT BUILDING, SECTOR 17, CHANDIGARH, PIN CODE-160017 ALONG WITH APPLICATION FEE (NON-REFUNDABLE) AMOUNTING TO RS. 500/- AS APPLICABLE FOR GENERAL CATEGORY CANDIDATES AND RS. 250/- FOR SC/BC/ESM CANDIDATES OF HARYANA STATE PAYABLE THROUGH DEMAND DRAFT IN FAVOUR OF UNDER SECRETARY REVENUE (GENERAL), DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT.
16. APPLICANTS MUST APPLY IN THE FORMAT GIVEN BELOW AND SEND THEIR APPLICATIONS CLEARLY MENTIONING THE POST APPLIED FOR, ON THE ENVELOPE.
17. LAST DATE OF RECEIVING OF APPLICATIONS IS 22 MARCH 2019 BY 5:00 P.M.
18. WRITTEN TEST AND INTERVIEW WILL BE CONDUCTED IN THE SELECTION PROCESS FOR THE POSTS.
19. SHORT LISTED APPLICANTS WILL BE INFORMED SUBSEQUENTLY.



**PROFORMA FOR THE APPLICATION**

1. Post applied for : .....
2. Name of the Applicant : .....
3. Mother's Name : .....
4. Father's Name : .....
5. Nationality : .....
6. Date of Birth : .....
7. Permanent Address : .....
- : .....
8. Correspondence Address : .....
- : .....
9. Mobile/Telephone : .....
10. Email ID : .....
11. Educational Qualifications – Graduation onwards

Examination Passed	Subject	Marks Obtained	Total Marks	% of Marks	Year of Passing	University /Board	Remarks
Graduation							
Post Graduation							
Specialization							
Any Other							

12. Particulars previous employment (after completing essential qualification) :

Name of Employer	Date of Joining	Date of leaving	Position & Nature of duties	Salary & Grade	Reasons for leaving the job, if any

(Please attach a separate sheet, if required)

13. Details of Publications, if any (it is mandatory to attach list of publications)

Books	Papers	Abstracts

14. List of Enclosures:

- |         |          |
|---------|----------|
| 1. .... | 6. ....  |
| 2. .... | 7. ....  |
| 3. .... | 8. ....  |
| 4. .... | 9. ....  |
| 5. .... | 10. .... |

15. Details of Demand Draft

No. : ..... Date: ..... Name of Bank: .....

**Note: The candidate shall attach self attested copies of the document in support of their academic qualification, date of birth and experience.**

Declaration: I affirm that information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent that facts, my candidature may be rejected or employment terminated.

**(Signature of the applicant)**