



Government of Haryana

R F D

(Results-Framework Document)
for

Revenue and Disaster Management
(2013-2014)

Section 1: Vision, Mission, Objectives and Functions

Vision

To provide modern, efficient system of land record management and citizen friendly, transparent services with regard to land management and also to provide capability in form of both capacity building & infrastructure to pre-empt, act during disasters and ensure proper coordination for better disaster management.

Mission

Modernization of the functioning processes of Revenue and Disaster Management Department; providing citizen-centric services by bringing all citizen related services and information under a single roof; to create a culture of prevention, mitigation, preparedness & response and establish necessary systems, structures, programs, resources towards disaster risk reduction in the state.

Objectives

- 1 Updating, maintenance and modernization of the functioning processes of the Department by laying emphasis on computerization of records, digitization of Cadastral Maps using latest survey techniques and computerization of registration work.
- 2 Collection of revenue through stamp duty, registration fee & recovery of under-valued cases.
- 3 Consolidation of landholdings of the entire state.
- 4 Development of backward and semi hilly areas in the state
- 5 Depiction of historical data
- 6 To minimize the disputes and the pendency of land dispute cases
- 7 Enhancing the capacity in disaster management of the state by creating a culture of prevention, mitigation, preparedness & response.

Functions

- 1 Consolidation of the landholdings of the entire state.
- 2 Administration of the following Acts and the Rules made thereunder such as:- Abolition of village Cess (Kuri Kamini) Act, 1950. Indian Stamp Act, 1899. Indian Registration Act, 1908. Land Acquisition Act, 1894. Patiala Recovery of State Dues Act, 2002 B.K. Punjab Land Revenue Act, 1887. Punjab Land Revenue Appeals and Proceedings (Disposal and Restoration) Act, 1956. Punjab Pre-emption Act, 1913. Punjab Redemption of Mortgages Act, 1913. Punjab Restitution of Mortgaged Lands Act, 1938 Revenue Recovery Act, 1890.
- 3 Change of names of villages.
- 4 Copying Department.

Section 1: Vision, Mission, Objectives and Functions

- 5 Encamping Grounds
- 6 Encroachment on Government lands and village roads.
- 7 Gazetteers.
- 8 Patwar Khanas -Construction and repair of.
- 9 Patwar Schools.
- 10 Relief measures in case of floods, drought, hailstorms and other natural calamities
- 11 Registration of deeds and documents including appointment of Sub-Registrars, and application of certain sections of Transfer of Property Act
- 12 Reorganisation of Tahsils and Districts of the State and adjustment of their boundaries
- 13 Revenue Buildings.
- 14 Revenue Training School.
- 15 Revenue Surveys.
- 16 Season and Crop Report
- 17 Transfer of land from one department to another
- 18 Supervision of revenue work of all categories of the officers
- 19 All matters relating to Tahsildari Rules

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
[1] Updating, maintenance and modernization of the functioning processes of the Department by laying emphasis on computerization of records, digitization of Cadastral Maps using latest survey techniques and computerization of registration work.	35.00	[1.1] Maintenance of Modern Record Rooms/ Land Records Management Centers under NLRMP	[1.1.1] Tehsils & sub-tehsils covered	Numbers	5.00	120	118	100	90	60
		[1.2] Planned targets for land records in the State	[1.2.1] Villages for which musavis updated	Numbers	5.00	6700	6000	5000	4000	3000
		[1.3] Geo-linking of Right of Record with Updated Digitized map	[1.3.1] Villages RoRs Geo-Linked	Numbers	2.00	6700	6000	5000	4000	3000
		[1.4] Existing old documents scanning, indexing and coding	[1.4.1] Villages for which revenue documents scanned, indexed and coded	Numbers	5.00	6700	6000	5000	4000	3000
		[1.5] Tertiary control points establishment and DGPS survey	[1.5.1] Villages covered	Numbers	6.00	6700	6000	5000	4000	3000
		[1.6] Photogrammetric processing of satellite data	[1.6.1] Villages for which photogrammetric processing completed	Numbers	3.00	6700	6000	5000	4000	3000
		[1.7] Differential Global Position survey and Electronic Total Station Survey (where are required)	[1.7.1] Villages covered	Numbers	2.00	6700	6000	5000	4000	3000
		[1.8] Creation of missing and damaged Mussavis	[1.8.1] Districts covered	Numbers	1.00	21	18	16	14	12

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		[1.9] Computerization of Jamabandis(Data Entry) in the state	[1.9.1] Villages covered	Numbers	3.00	6700	6000	5000	4000	3000
		[1.10] Computerization of registration offices by introducing HARIS software counters	[1.10.1] Districts Sub Registrar Office covered	Numbers	2.00	120	118	100	90	80
		[1.11] Training to Revenue and Consolidation staff	[1.11.1] Persons trained	Numbers	1.00	500	250	150	100	90
[2] Collection of revenue through stamp duty, registration fee & recovery of under-valued cases.	14.00	[2.1] Collection of revenue through stamp duty, registration fee & recovery of undervalued cases	[2.1.1] Achievement of targets set by the Finance department for revenue collection	%	14.00	100	90	80	70	60
[3] Consolidation of landholdings of the entire state.	8.00	[3.1] Consolidation of the remaining landholdings out of 6,972 (fit for consolidation) villages of the state	[3.1.1] Villages covered	Numbers	8.00	15	10	8	5	2
[4] Development of backward and semi hilly areas in the state	7.00	[4.1] All-round development of Mewat area and hilly & semi-hilly areas of Shivalik through respective Mewat Development Board and Shivalik Development Board	[4.1.1] Utilization of approved/revised outlay	%	7.00	100	90	80	70	60
[5] Depiction of historical data	4.00	[5.1] Writing of Gazetteers	[5.1.1] Completion of work of writing of Gazetteers	Numbers	2.00	3	2	1	--	--
		[5.2] Reprinting of old documents	[5.2.1] Completion of work of re-printing of Old Documents	Numbers	2.00	4	2	1	--	--

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
[6] To minimize the disputes and the pendency of land dispute cases	7.00	[6.1] Disposal of revenue cases pending as on 31-03-2013/14	[6.1.1] Percentage of cases disposed	%	7.00	50	30	25	20	10
[7] Enhancing the capacity in disaster management of the state by creating a culture of prevention, mitigation, preparedness & response.	15.00	[7.1] Process the case under the guidelines of National Disaster Response Fund and State Disaster Response Fund for timely release of funds for relief & rescue to the sufferers of natural calamities.	[7.1.1] Timely release in cases	%	3.00	100	90	80	70	60
		[7.2] Establishment of Emergency Operation Centers in districts	[7.2.1] District covered	Numbers	4.00	21	15	13	10	8
		[7.3] Updation of Disaster Management Plans district level	[7.3.1] District covered	Numbers	4.00	21	15	13	10	8
		[7.4] School safety covering 200 schools in each district	[7.4.1] District covered	Numbers	4.00	21	15	13	10	8
* Efficient Functioning of RFD.	4.00	Timely submission of draft approval.	On-time submission.	Date	2.0	25/04/2013	30/04/2013	03/05/2013	07/05/2013	10/05/2013
		Finalize a strategic plan.	Finalize the strategic plan for the next year.	Date	2.0	24/02/2014	25/02/2014	26/02/2014	27/02/2014	28/02/2014
* Improving internal efficiency/Responsiveness/Services delivery of Departments	6.00	Delivery of RFD's for all responsibility centers.	percentage of RCc covered	%	2.0	100	90	80	70	60
		Implementation of Harsamadhan	Percentage of complaints resolved within prescribed timeline.	%	2.0	100	90	80	70	60

* Mandatory Objective(s)

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		Delivery of services as per citizen charter.	Percentage of targeted services	%	2.0	100	90	80	70	60

* Mandatory Objective(s)

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 11/12	Actual Value for FY 12/13	Target Value for FY 13/14	Projected Value for FY 14/15	Projected Value for FY 15/16
[1] Updating, maintenance and modernization of the functioning processes of the Department by laying emphasis on computerization of records, digitization of Cadastral Maps using latest survey techniques and computerization of registration work.	[1.1] Maintenance of Modern Record Rooms/ Land Records Management Centers under NLRMP	[1.1.1] Tehsils & sub-tehsils covered	Numbers	--	--	118	--	--
	[1.2] Planned targets for land records in the State	[1.2.1] Villages for which musavis updated	Numbers	--	--	6000	--	--
	[1.3] Geo-linking of Right of Record with Updated Digitized map	[1.3.1] Villages RoRs Geo-Linked	Numbers	--	--	6000	--	--
	[1.4] Existing old documents scanning, indexing and coding	[1.4.1] Villages for which revenue documents scanned, indexed and coded	Numbers	--	--	6000	--	--
	[1.5] Tertiary control points establishment and DGPS survey	[1.5.1] Villages covered	Numbers	--	--	6000	--	--
	[1.6] Photogrammetric processing of satellite data	[1.6.1] Villages for which photogrammetric processing completed	Numbers	--	--	6000	--	--
	[1.7] Differential Global Position survey and Electronic Total Station Survey (where are required)	[1.7.1] Villages covered	Numbers	--	--	6000	--	--

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 11/12	Actual Value for FY 12/13	Target Value for FY 13/14	Projected Value for FY 14/15	Projected Value for FY 15/16
	[1.8] Creation of missing and damaged Mussavis	[1.8.1] Districts covered	Numbers	--	--	18	--	--
	[1.9] Computerization of Jamabandis(Data Entry) in the state	[1.9.1] Villages covered	Numbers	--	--	6000	--	--
	[1.10]Computerization of registration offices by introducing HARIS software counters	[1.10.1] Districts Sub Registrar Office covered	Numbers	--	--	118	--	--
	[1.11]Training to Revenue and Consolidation staff	[1.11.1] Persons trained	Numbers	--	--	250	--	--
[2] Collection of revenue through stamp duty, registration fee & recovery of under-valued cases.	[2.1] Collection of revenue through stamp duty, registration fee & recovery of undervalued cases	[2.1.1] Achievement of targets set by the Finance department for revenue collection	%	--	100	100	100	--
[3] Consolidation of landholdings of the entire state.	[3.1] Consolidation of the remaining landholdings out of 6,972 (fit for consolidation) villages of the state	[3.1.1] Villages covered	Numbers	--	10	10	24	--
[4] Development of backward and semi hilly areas in the state	[4.1] All-round development of Mewat area and hilly & semi-hilly areas of Shivalik through respective Mewat Development Board and Shivalik Development Board	[4.1.1] Utilization of approved/revised outlay	%	--	--	90	--	--

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 11/12	Actual Value for FY 12/13	Target Value for FY 13/14	Projected Value for FY 14/15	Projected Value for FY 15/16
[5] Depiction of historical data	[5.1] Writing of Gazetteers	[5.1.1] Completion of work of wrtting of Gazetteers	Numbers	--	--	2	--	--
	[5.2] Reprinting of old documents	[5.2.1] Completion of work of re-printing of Old Documents	Numbers	--	--	2	--	--
[6] To minimize the disputes and the pendency of land dispute cases	[6.1] Disposal of revenue cases pending as on 31-03-2013/14	[6.1.1] Percentage of cases disposed	%	--	--	30	--	--
[7] Enhancing the capacity in disaster management of the state by creating a culture of prevention, mitigation, preparedness & response.	[7.1] Process the case under the guidelines of National Disaster Response Fund and State Disaster Response Fund for timely release of funds for relief & rescue to the sufferers of natural calamities.	[7.1.1] Timely release in cases	%	--	90	90	--	--
	[7.2] Establishment of Emergency Operation Centers in districts	[7.2.1] District covered	Numbers	--	18	18	18	--
	[7.3] Updation of Disaster Management Plans district level	[7.3.1] District covered	Numbers	--	--	15	--	--
	[7.4] School safety covering 200 schools in each district	[7.4.1] District covered	Numbers	--	--	15	--	--
* Efficient Functioning of RFD.	Timely submission of draft approval.	On-time submission.	Date	--	--	30/04/2013	--	--

* Mandatory Objective(s)

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 11/12	Actual Value for FY 12/13	Target Value for FY 13/14	Projected Value for FY 14/15	Projected Value for FY 15/16
	Finalize a strategic plan.	Finalize the strategic plan for the next year.	Date	--	--	25/02/2014	--	--
* Improving internal efficiency/Responsiveness/Services delivery of Departments	Delivery of RFD's for all responsibility centers.	percentage of RCc covered	%	--	--	90	--	--
	Implementation of Harsamadhan	Percentage of complaints resolved within prescribed timeline.	%	--	--	90	--	--
	Delivery of services as per citizen charter.	Percentage of targeted services	%	--	--	90	--	--

* Mandatory Objective(s)

Section 4: Acronym

Sl.No	Acronym	Description
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Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

Sl.No	Success indicator	Description	Definition	Measurement	General Comments
1	[1.3.1] Villages RoRs Geo-Linked	Linking of digitized cadastral maps and Records of Rights (RoR) data is being done in the state			As of now, HALRIS software is being used in Haryana for maintaining the RoR, for registration of Land Deeds. Integration of the database would streamline the land revenue administration as the system would be temper proof with easy availability of data at the Tehsils/ Sub-Division/ District/ State/ CSCs.
2	[1.5.1] Villages covered	For geo-referencing of updated maps, the benchmark Ground Control Points are being identified and fixed in the entire state using advanced technology of Differential Global Positioning System (DGPS). The geo-referenced 0.5 meter resolution World View (WV) satellite data is being acquired for the entire state which will be overlaid on the digitized cadastral maps used to correct inaccuracies in the data.		Tertiary Control points for setting up of monuments for geo-referencing of digitized maps for updation will be fixed in the villages.	

Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

Sl.No	Success indicator	Description	Definition	Measurement	General Comments
3	[2.1.1] Achievement of targets set by the Finance department for revenue collection	Revenue collection is done through stamp duty, registration fee & recovery of undervalued cases. Every year Finance Department has set targets for revenue collection.	Department is targeted to achieve targets set by Finance Department for revenue collection through stamp duty, registration fee & recovery of undervalued cases.	For the current financial year of 2013-14 Finance Department has set a target of Rs. 3,850/- Crore for revenue collection.	The information related to registration fee etc is available on the departmental website.
4	[3.1.1] Villages covered	There are 7081 villages in Haryana, out of which 6972 villages are fit for consolidation with an area of 1,06,97854 acres. The consolidation work in 6787 villages has been completed.		Work of consolidation proceedings of 49 villages are in hand. Out of which, work of consolidation proceedings of 15 villages is targeted to complete by end of this year.	
5	[4.1.1] Utilization of approved/revised outlay	To deliver social and economic justice to the backward and under-privileged sections of society in Mewat area and for overall integrated development of the Shivalik region in the State	For all-round development of Mewat area comprising of Nuh, Ferozpur Zhirka, Nagina, Punhana, Taoru and Hathin blocks Mewat Development Board is executing various schemes in the field of drinking water supply, agriculture, education, animal husbandry, housing, health, communication and creation of community assets, etc. whereas in	100 % utilization of approved/revised outlay for all round development of these two areas.	Supplementary Results Framework Document for Mewat Development Board and Shivalik Development Board has also been prepared.

Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

Sl.No	Success indicator	Description	Definition	Measurement	General Comments
5	[4.1.1] Utilization of approved/revised outlay	To deliver social and economic justice to the backward and under-privileged sections of society in Mewat area and for overall integrated development of the Shivalik region in the State	hilly & semi-hilly areas of Ambala, Yamunanagar and Panchkula districts, Shivalik Development Board is executing various schemes for providing basic infrastructure viz. watershed management by means of water harvesting and soil conservation measures, afforestation, communications, power supply, horticulture, animal husbandry, irrigation, health and education, etc.	100 % utilization of approved/revised outlay for all round development of these two areas.	Supplementary Results Framework Document for Mewat Development Board and Shivalik Development Board has also been prepared.
6	[7.1.1] Timely release in cases	The relief is very important part of disaster management. Thus government is targeting timely release of funds for relief to the sufferers.		If the calamity is not major one and all the requisite documents is received, then the funds for relief is released within 20 days of receiving the report from concerned districts.	Norms for release of funds for Flood, Drought, Lightning, Earthquake, Cold Wave, Pest Attack and Fire are in place.

Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

SI.No	Success indicator	Description	Definition	Measurement	General Comments
7	[7.4.1] District covered	With a view to provide safe learning environment school safety programme is implementing in the state	The activities covered under school safety are capacity Building of teachers, school children and education officer, Information, Education and Communication activities, Preparation of School DM Plans, Conduct Mock drills in schools etc.	200 schools of each district will be covered in the state.	

Section 5 : Specific Performance Requirements from other Departments

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
Central Government		Ministry	Ministry of Rural Development(MoRD)	[1.1.1] Tehsils & sub-tehsils covered	For approval of funds and clarification for implementation of NLRMP	For implementation of NLRMP	As per requirement of Programme (NLRMP)	Modernization process of department may suffer
State Government	Haryana	Departments	Finance	[4.1.1] Utilization of approved/revised outlay [7.1.1] Timely release in cases	Timely release of funds for implementation of programmes and schemes	To achieve objectives of programmes and schemes	Full support	It would hamper the achievements of targets and programme outcomes

Section 6: Outcome/Impact of Department/Ministry

Outcome/Impact of Department/Ministry	Jointly responsible for influencing this outcome / impact with the following department (s) / ministry(ies)	Success Indicator	Unit	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16
1 Creation of District, Sub-Division, Tehsil, Sub-Tehsils up gradation of Sub-Division, Tehsil, Sub-Tehsil	Creation of any District, Sub-Division, Tehsil, Sub-Tehsils, up gradation of Sub-Division, Tehsil, Sub-Tehsil is done on the demand of the residents of that villages or the concerned Minister / MLA or announcement of Chief Minister in the public rally keeping in view the feasibility for creation of units.	Creation/up gradation as Sub Division	Number	3		3		
		Creation/up gradation as Tehsil	Number	2	1	4		
		Creation/up gradation as Sub Tehsil	Number	2	1	4		
2 Conduct of Mega Mock Drill in District Panchkula	National Disaster Management Authority, New Delhi, District Administration, Panchkula, Home, Health, Home Gurad & Civil Defence, Urban Local Bodies, Power, Transport, Public Relations and Cultural Affairs Department	Conduct of Mock Drill	Date		13/02/2013			